**Date Mailed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The undersigned party of the first part \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**and the party of the second part, Columbus Home Association, agree as follows:**

**The party of the first part herby agrees to rent from the party of the second part that portion of the property described at 700 S 36th St, Quincy IL, those areas checked below on\_\_/\_\_\_/\_\_\_\_\_from \_\_\_\_\_am/pm to \_\_\_\_\_am/pm for the sum of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Time requested for setup \_\_\_\_\_\_.**

**Payment of 100% shall be made as of the date of the signing of this agreement. Priority is established by the date of the execution of the agreement and receipt of the full payment. (NON-MEMBER PRICES)**

**THE PREMISES LEASED ARE AS FOLLOWS:**

**\_\_\_\_\_\_\_ VOLLEYBALL COURTS ($100) \_\_\_\_\_\_ MCGIVNEY HALL ($1500)**

**\_\_\_\_\_\_\_ SHELTER HOUSE ($75) \_\_\_\_\_\_ ½ MCGIVNEY HALL ($750)**

**\_\_\_\_\_\_\_ BASEBALL FIELD ($100) \_\_\_\_\_\_ EITHER KITCHEN ($100)**

**\_\_\_\_\_\_\_ KNIGHTS COVE (LOWER) ($600) \_\_\_\_\_\_ SPORTS BAR ($175)**

**\_\_\_\_\_\_\_ EAST ROOM (CLUB) ($100) \_\_\_\_\_\_ NORTH ROOM (CLUB) ($175)**

1. **The party of the second party reserves the exclusive right to sell liquor on the premises retained by it and on the leased premises. Party of the first part shall not sell any beverages, alcoholic or otherwise, on the premises without express written permission of the party of the second part. If such permission is granted and beer is permitted to be sold, party of the first part agrees to pay the party of the second part thereof on the day of the event covered by this contract. There could be additional charges for paper products and soda. If alcoholic beverages are permitted to be sold, party of the second part will solely decide the items for the sale thereof. The bartender will be furnished by the Columbus Home Association.**
2. **Party of the first part agrees to an additional charge of sixty dollars ($60.00) per hour for the repair of any damages beyond normal usage and shall pay for items belonging to the Columbus Home Association, including, but not limited to beer barrels if same are not returned to the Columbus Home Association.**
3. **Columbus Home Association has available metal chairs and card tables for large picnics. Chairs rent for 50 cents each and tables for $4.00 each.**
4. **All rental fees for the Columbus Home Association members apply to immediate family members only. Immediate family members include grandparents, grandchildren, parent, children. The member rental fee must be paid by the member, the rental agreement signed by the member, and the member must be present at the Columbus Home Association property for the event.**
5. **Party of the Second Part assumes no liability nor shall be held liable for any damages or injuries resulting from the rental of property in his agreement and party of the First Part shall indemnity and hold the party of the Second Part harmless for any claim resulting from the use of the premises as the result of this agreement.**
6. **Cancellation of this contract by party of the First Part after 30 days will act as forfeiture of ½ of the full amount of the rental fee.**
7. **Cancellation of this contract by Party of the First Part within one hundred-twenty (120 days) of the scheduled event shall act as a forfeiture of the full amount of the rental fee.**
8. **Columbus Home Association will furnish (1) Bartender for beer and Soda only for (6) hours. A cash bar will require an extra bartender at a cost of $25.00 per hour.**
9. **Any use of lights for ball field or volleyball courts will have a $50.00 per hour charge in addition to part of the First Part rental fee.**
10. **All beverages pricing is subject to change by part of the Second Part thirty (3) days prior to the scheduled event. A corkage fee of $10 per bottle of brought in wine will be added to the bill.**
11. **The last call for beverages will be at 11:30 PM. Music will shut down at 11:30 PM, everyone out of the building by 12:30 AM.**
12. **Nothing to be put on the walls, including tape, $50 fee if violated.**
13. **No carry-in liquor or soda canisters of any kind is permitted.**
14. **Checks for rental shall be made out to Columbus Home Association.**
15. **TIME YOUR EVENT STARTS\_\_\_\_\_\_AM/PM ADDITIONAL BARTENDER NEEDED Y/N**

**Signed this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ A.D. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Party of the Second Part, Organization, Company or Individual**

**Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Party of the Second Part, by its President, Secretary, or Treasurer**

 **By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please sign and return within ten (10 days) with all Rental Payments to the Columbus Home Association, 700 S. 36th Street Quincy, IL 62301**

**If contract and payment are not returned by Party of the First Part within ten (10) days, we the Party of the Second Part, have the right to rent this date to another party.**

***NOTE: All supplies, including soda and beer, are to be paid at the end of the night of the event by the party of the First Part. The bartender on duty that night will have the bill ready for payment. All tanks of soda and beer that are tapped will be charged to the party of the First Part.***